

## Applying for certificates of Mulika Piriven, Bauddha Dharmacharya and Catholic Dharmacharya Examinations, conducted by the Department of Examinations, Sri Lanka.

Due to the COVID 19 pandemic prevailing at present, one-day service of the Department of Examinations has been temporarily stopped and the following measures have been taken to issue the certificates mentioned above.

### Applying procedure:

1. Download the relevant application through the following link of the website of the Department of Examinations.

Sinhala/ English application: <https://doenets.lk/documents/downloads/certificates-application-forms/OnedayS.pdf>

Tamil application: <https://doenets.lk/documents/downloads/certificates-application-forms/OnedayT.pdf>

2. Print the application and complete it **correctly** (specially your name, exam year, Index number and postal address).
  - I. **Mulika Piriven Examination:**  
If you have appeared for the examination more than once, applications for each sitting should be forwarded separately.
  - II. **Dharmacharya Examination:**  
Should have passed in all subjects relevant to the exam in one sitting. Otherwise, results should have been combined by the Department of Examinations.

**N.B. - Your certificate is issued only in the name you appeared for the examination.**

3. Credit the amount of money relevant to the type and the number of copies (maximum number of copies is 3) to the account number of the Bank of Ceylon given below and obtain the customer copy of the receipt or a screenshot (only for online payment).

| Type of the certificate                                     | One copy                                 | Two copies                    | Three copies                  |
|---|--|-------------------------------|-------------------------------|
| For local use   | Rs.700/= (including postage)             | Rs.1000/= (including postage) | Rs.1300/= (including postage) |
| For Foreign use (to be collected from the Foreign Ministry) | Rs.600/= (only one copy can be obtained) |                               |                               |
| Foreign Country (to be posted by Registered Air Mail)       | Rs.900/= (including postage Rs. 300/=)   |                               |                               |

Account number of the BOC - **7041228**  
Name of the Account - Department of Examinations, Sri Lanka  
Branch - Battaramulla

4. Email the following documents to the email address [doecertificates@gmail.com](mailto:doecertificates@gmail.com)
  - Duly filled applications
  - Copy of the receipt of payment / screenshot
  - Clear photograph/ scanned copy of the National Identity Card/ valid Driving License/ valid Passport
  
5. Type only **“Exam Certificates”** and enter the **applying date** and **telephone number** as the **title of the email** message.
  - Certificates applied for Local use are dispatched by ‘Speed Post’ service of the Department of Posts to the address specified in the application within three days and the certificates applied for foreign use are sent to the Ministry of Foreign Affairs.
  - All the information and certificate Reference numbers are sent as a reply message to your email address.
  - Certificates could be issued under the above procedure only if the applicant has provided the relevant information. (Eg.: Name of the exam, year of the exam, index number, etc.) **accurately**.
  - Requests with incomplete and vague applications or receipts and the requests without all the required documents will be cancelled without prior notice.
  - The copies of certificates will **not** be provided by email.
  - Certificates will be issued only if the official records with respect to the exam results are available at this Department.